

Begin with a “hook” to get your readers’ attention.

Transition from your hook to the introduction of your person/corporation (your topic).

Introduce your person/corporation.

Provide & explain why this person/corporation is significant. What was his/ her/ its legacy?

Tell us more—give dates of birth/death or beginning of corporation; identify location; etc. **Remember, DO NOT use words like, “I will be talking about...”**

End your intro paragraph with your thesis which should be 1-2 sentences that clearly introduces your three subtopics which will be the main focus of your body paragraphs.

Introductory Paragraph

The intro paragraph is organized as an inverted (upside down) pyramid. This means that the introductory paragraph begins with a broad statement and becomes more and more specific as it nears its end. The most specific it will be is at its “tip”: the thesis statement.

Less specific

More specific

Your Body Paragraphs will go here, in this order:
Body #1: Influences. Body #2: Adversities. Body #3: Accomplishments

Begin your conclusion with a *restatement* of your thesis statement which will remind readers of your three subtopics previously discussed.

Move on to further summarize and “wrap up” the main points of your paper. Why is this person/corporation significant?

Go over the research from the body of your paper. Show the audience how the pieces of research all fit together to support your thesis. **DO NOT INTRODUCE NEW INFO.**

Consider points you’ve made and/or examples you discussed for each of the three subtopics. **REMIND READERS THAT HE/SHE/IT LEFT A LEGACY.**

Leave your readers with something to consider.

Conclusion Paragraph

More specific

Less specific